

TIME RECORDING FOR AN HORIZON 2020 ACTION

Month

Year

Title of the Action

Grant Number

Beneficiary's name:

Person working in the action

Name of the person

Type of personnel

(see art. 6.2.A grant agreement)

	DAY	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Σ
Reference e.g. Work Package																																	
Σ Hours																																	

Short description of the activities carried out in the month:

Signed (Name of the person):

Signed (Name of the supervisor):

Date:

Date:

Signature:

Signature: